

**TOWN OF ARLINGTON**

**MINUTES OF THE PERMANENT TOWN  
BUILDING COMMITTEE MEETING**

**TUESDAY, APRIL 21, 2015**

Location: Town Hall Annex, Second Floor

Present: John Cole, Chairman  
Adam Chapdelaine  
John Maher  
Bill Hayner  
Allen Reedy  
Mark Miano  
Bob Jefferson  
Suzanne Robinson  
Guests: Jeff Shaw  
Burt Barachowitz  
Brian DeFellipis  
Eric Ammondson

Chairman Cole called the meeting to order at 7:30 PM.

**CENTRAL FIRE STATION:**

Burt Barachowitz gave a project update. He advised that the catch basin and dry well have been installed, the apparatus topping slab rebar repairs were completed, the slab has been poured and cured, and that stairs two and three are complete. He stated that ceramic tile is ongoing, finishing MEP is ongoing as is the elevator.

Burt noted that the apparatus slab T&M work was above the estimated value. PMA and D&S noted that the contractor appears to be a few weeks behind schedule and the value of the work completed is about 5% behind where it should be at this point in the schedule. D&S stated they believe the contractor will be able to complete the work on time.

D&S advised that BBB has submitted their LEED materials calculator, and it appears that they are slightly ahead of the anticipated credits.

PMA and D&S are to prepare a bid package for the repairs to the precast joints and the work at the basement door, and both will be bid as one. This work can be done at the same time or shortly after the masonry waterproofing, which will be done after BBB completes its work.

The project budget was reviewed and the Committee voted to approve PCO Nos. 49, 51, 55, 56 and 60. The Committee voted to reject PCO Nos. 07r and 62. The Committee also voted to approve application #9 for an amount not to exceed \$477,000. When same is received D&S and PMA will sign and return it to the Town.

## **COMMUNITY SAFETY BUILDING**

Phase 3

(1) Filed Sub Bid Review.

PMA presented their document, the “4/21/15 Filed Sub Bid Results,” and there was a limited discussion by the Committee. Eric Ammondson will publish the filed sub-bid results in the next Committee addendum and, therefore, no action was taken by the Committee.

(2) General Bids.

There was a discussion and it was decided to move the general bid date to Wednesday, April 29, 2015, at 2:00 PM via addendum.

(3) Builder’s Risk Insurance.

The Town Manager noted that the GC contract does not call for Builder’s Risk Insurance. The Town is getting prices to self-insure the project and may ask the selected GC to provide a Change Order to provide for the insurance. No further action was taken by the Committee.

(4) Owner’s Project Manager

The Committee reviewed PMA’s proposal to provide construction administration services including an OPM and a full-time clerk. The Committee voted unanimously to accept PMA’s proposal subject to a final review with the Chairman.

(5) LEED Certification.

Suzanne Robinson requested an update on the design document submission for LEED Certification. Mr. Ammondson noted that he is working with the USGBC to get the project registration changed to LEED 2009 from LEED version #7.

## **MISCELLANEOUS HOUSEKEEPING MATTERS**

On a motion by Jefferson, seconded by Miano, the Minutes of the April 7th meeting were unanimously approved, except that Hayner and Maher abstained since they were not present at that meeting.

On a motion by Hayner, seconded by Reedy the following invoices were approved: a bill from Ammondson Architects for environmental testing performed by FUSS & O’Neill Consultants in the amount of \$1,701.00; Ammondson Architects’ invoice #2474 on Phase 3 March work in the amount of \$13,980.30; invoice #11 from D&S for March work on the Central Fire Station in the

amount of \$18,909 and invoice #135022 from Alliance Insurance for Builder's Risk Insurance for the Central Fire Station in the amount of \$8,680.00; and invoice #357835 from PSI in the amount of \$1,781.00. Ammondson Architects' invoice #2435 for LEED work in the amount of \$3,860.25 was not acted on.

Whereupon, a motion was made by Maher, seconded by Reedy, to go into Executive Session for the purpose of discussing matters concerning pending litigation regarding the Community Safety Building, the discussion of which in Open Session would have a detrimental effect on the Town's litigation position, and further that the Committee would reconvene in Open Session only for the purpose of adjourning. The motion was unanimously voted after each individual member had been polled.

The Committee reconvened in Open Session and on a motion by Maher, seconded by Jefferson, it was unanimously voted to adjourn at 9:50 PM.

Respectfully submitted,

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John F. Maher, Clerk Pro Tem